

**Millbury Training Center**

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**New England Carpenters Training Fund**



Lyle Hamm, Executive Director

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May 23, 2014

Dear NECTF Apprentice,

**PLEASE BE ADVISED!!!!!!**

Effective **Monday, June 9, 2014**, the New England Carpenters Training Center will **NO LONGER supply tools to be purchased for second, third, or fourth year level apprentices.** You must report to school with all of your required tools. These tools must be appropriate for your school level (which may be different from your pay level). If you have any questions regarding your proper school level you must contact the apprenticeship office at 508-792-5443 and press option 2.

If you are a first year apprentice coming to school for the first time, second time, third time and fourth time (1A1, 1A2, 1B1 & 1B2) you will be allowed to purchase up to **FIVE** tools. If you are missing more than 5 tools, or the school does not have something your required to pass your tool check, **you will be rescheduled for training in three months, receiving an "incomplete" for your school session.**

**Acquiring the appropriate tools is YOUR responsibility. There will be NO exceptions!!!**

We have also included a copy of the required tools for each level and trade. Please note all of the tool lists are available online at: [www.nectf.org](http://www.nectf.org)

Sincerely,

Lyle Hamm  
Executive Director

# New England Carpenters Training Fund Tool Checklist

## Required Tools for Apprentices Name: \_\_\_\_\_

### Carpentry

#### First Year:

Hard Hat  
Safety Glasses (Clear)  
Gloves  
Tool Box  
Tool Pouch (w/hammer hook)  
Hammer (16OZ or 20OZ)  
Tape Measure (20' to 30')  
Chalk Line+ Reel  
Dryline  
Pencils, Markers etc...  
Calculator  
Framing Square w/Rafter Tables  
Square (stair) Gages  
Combination Square (12" blade)  
Speed Square  
24"-28" Level  
Utility Knife w/Blades  
20"-26"-8 Point Crosscut Saw  
Drywall Saw (Jab saw)  
Wood Chisels (1/4" to 1" by 1/4'S)  
17" Flat Bar (hexagon)  
Cat's Paw  
Screwdrivers: (fixed handle)  
    Phillips (#1, #2, #3)  
    Standard (S, M, L)  
Aviation Snips (Wiss M3 or Equiv)  
Adjustable groove-joint pliers (10") (Ernst Wrench)  
10" or 12" Adjustable Wrench  
2-Locking C-Clamp Pliers

#### Second Year:

Plumb Bob w/Line  
Drywall Circle Cutter  
Spade Bit Set (3/8"-1" by 1/8")  
Carpenters Scribe  
1" Cold Chisel  
6" Block Plane  
Metal File (10" Flat w/Handle)  
Sureform Plane (6" Pocket Plane)  
Nail Sets (1/32, 2/32, 3/32)  
2- Clamps (12" Bar, 12" quik)  
Vice Grips

#### Third & Fourth Year:

Coping Saw w/Blades  
Standard Hacksaw (10" blade)  
Combination 4-way Rasp  
Twist Drill Index (1/16-3/8 X 64ths)  
Sliding T-Bevel Square  
Torpedo Level (magnetic)  
50'-100' Tape Measure  
6' Wood Rule (w/Inside Slide)  
Linesman Pliers (8")  
Bull Nosed End Nippers (8")  
Ratchet Set (3/8 dr. 3/16-3/4 by 1/16)  
Allen Wrench Set (Jackknife) Standard/Metric

**PLEASE NOTE:** Some jobs may require additional tools that are not on this list. You are expected to acquire any additional tools required to perform your job functions.

## Required Tools for Apprentices

Name: \_\_\_\_\_

### Floorlayers

#### First Year:

Hard Hat  
Safety Glasses (Clear)  
Tool Box  
Leather Pouches  
Pencils  
Bent Leg Dividers  
Calculator  
Knee Pads  
Hammer (16OZ or 20OZ)  
Small Pry Bar  
Knee Kicker  
Chalk Line  
Propane Torch Head  
Pliers 6"  
Tin Snips  
Wire Brush  
Tape Measure (20'-30')  
Hand Brush (foxtail)  
Screw drivers, Straight & Phillips  
Awl  
Utility Knife  
Carpet Knife  
Hand Scraper  
Sharpening Stone (oil or Diamond)  
Hand Sander  
Notched Trowels  
Finishing Trowel  
Notched Base Spreader  
Putty Knife 6"  
Stair Tool  
Framing Square  
1" Cold Chisel  
2" Split-Tip or Horse Hair Finish Broom  
Bevel Square

#### Second Year:

Hack Saw, w/Rod Saw Blade  
Tackless Cutter  
10" or 12" Adjustable Wrench  
Linoleum Knives/Hook Knife  
Napping Sheers  
Tile Cutter  
Top Cutter  
Metric Tape Measure 20'-30'  
Carpet Trimmer (wall trimmer)  
Under Scriber  
Resilient Seam Roller  
Carpet Seam Rollers (one smooth)  
Vinyl Moulding Cutters

#### Third Year:

Hammer Stapler w/staples  
50' or 100' Steel Tape  
Loop Pile Cutter  
Straight Edge 4'  
Pin Vice/ Scratch Awl  
Rubber Mallet  
Bar Scriber  
Extension Handle Roller  
Carpet Spreader  
Small Metal Miter Box  
Hand-held Undercutting Saw  
Dry Line  
Tile Dolly  
Magnetic Nail Holder

#### Fourth Year:

Tapping Blocks  
Tack Hammer  
Glass Block Cutter  
Flat File  
Plumb Bob w/Line

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# New England Carpenters Training Fund Tool Checklist

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## Required Tools for Apprentices

Name: \_\_\_\_\_

### Mill-Cabinet

#### First Year:

Eye Protection  
Hard Hat  
Gloves  
Tool Box / Bag  
Hammer 12 – 16 oz  
Pocket Tape 10' or 12'  
10 or 12 Point Hand Saw  
Hacksaw and Blades  
Framing Square  
Tin Snips-Aviation Type  
8" Adjustable wrench  
Utility Knife Extra Blades  
Pencil and Pad  
¼" drive shaft W/Tips  
Screwdrivers  
Flat Bar (Pry Bar)  
Pliers (side cutters) linesman  
Nail Sets 1/32", 2/32"

#### Fourth Year:

Dovetail Saw  
Rabbet Plane  
Trammel Points  
Hand Scraper  
Oil Stone  
2- Clamps (12" Bar, 12" quik)

#### Second Year:

Coping Saw and Blades- 6" + - Throat  
Combination Square  
Sliding T-Bevel Square  
Slide Caliper Rule  
Block Plane  
Marking Gauge  
Chisels-Set ¼" to 1"  
Glazing Bar

#### Third Year:

Twist Drill Index (1/16-3/8 X 64ths)  
High Speed Power Bits-Set 3/8" to 1 1/4"-  
Countersink Bit-1/4" to 1"  
File-10" Flat Bastard  
Rasp-Combination  
Rasp-Round 8"-10" (rat-tail)  
Calculator

**PLEASE NOTE:** Some jobs may require additional tools that are not on this list. You are expected to acquire any additional tools required to perform your job functions.

## Required Tools for Apprentices

Name: \_\_\_\_\_

### Panel Shop

#### First Year:

Hard Hat  
Safety Glasses (Clear)  
Gloves  
Tool Box  
Tool Pouch (w/hammer hook)  
Hammer (16oz or 20oz)  
Tape Measure (20' to 30')  
Dead load Rubber Mallet  
Chalk Line + Reel  
Dry line  
Pencils, Markers etc...  
Calculator  
Framing Square **w/Rafter Tables**  
Square (stair) Gages  
Combination Square (12" blade)  
Speed Square  
24"-28" Level  
Utility Knife w/Blades  
17" Flat Bar (or wonder Bar)  
Screwdrivers: (fixed handle)  
    Phillips (#1, #2, #3)  
    Standard (S, M, L)  
Aviation Snips (Wiss M3 or Equiv)  
10" or 12" Adjustable Wrench  
2-Locking C-Clamp Pliers  
2 - Alligator Clamps  
4" C Clamps  
Glazing Bar  
1" putty Knife  
1" to 2" paint scraper w/changeable Blades

#### Second & Third Year:

Standard Hacksaw (10" blade)  
Sliding T-Bevel Square  
Torpedo Level (magnetic)  
50'-100' Tape Measure  
6' Wood Rule (w/Inside Slide)  
Linesman Pliers (8")  
Bull Nosed End Nippers (8")

#### Fourth Year

Ratchet Set (3/8 dr. 3/16-3/4 by 1/16)  
Allen Wrench Set (Jackknife) Standard/Metric  
Carpenters Scribe  
1" Cold Chisel  
Metal File (10" Flat w/Handle)  
2- Clamps (12" Bar, 12" quick)  
Vice Grips  
Wood Chisels (1/4" to 1" by 1/4'S)  
Plumb Bob w/Line

**PLEASE NOTE:** Some jobs may require additional tools that are not on this list. You are expected to acquire any additional tools required to perform your job functions.

## Required Tools for Apprentices Name: \_\_\_\_\_

### Pile Driver & Diver

#### First Year:

Hard Hat  
Safety Glasses (Clear)  
Tool Belt  
Tool Box or Alternate  
Gloves  
Hammer 20 to 32oz (waffle head-straight claw recommended)  
Tape Measure 25-30'  
Utility Knife or Folding Knife  
12"-15" Adjustable wrench (adjustable spud wrench recommended)  
24" Level & Torpedo level magnetic  
Tip Cleaners\Burning Goggles  
Chalk Line  
Framing Square  
12" Combination Square  
Speed Square  
6 in one screwdriver  
Pencils/Markers & Soap Stone

#### Second Year:

Welding Bucket  
Welding Shield  
Chipping Hammer  
Wire Brush  
Flat bar  
Sliding T- Bevel  
Vice Grips  
10" Adjustable groove-joint pliers (10") (Channel Locks)  
3 Corner file, flat file & chainsaw file  
Allen Wrench Set (Jackknife) Standard/Metric  
6 - 8" Pipe Wrench  
6' Wood Ruler w/inside slide (plastic for divers)

#### Third & Fourth Year:

Weld Fillet Gauge  
Magnet  
Coal Chisel  
Misc. C-Clamps  
Pipe Wrap  
50' Tape Measure

### Divers

Dive Harness  
Weight Belt  
Wet or Dry Suit  
Boots  
Dive Knife  
Bailout Bottle/Whip (full)  
Snap Shackle  
Dive Helmet (optional)

**PLEASE NOTE:** Some jobs may require additional tools that are not on this list. You are expected to acquire any additional tools required to perform your job functions.